

INSTRUCTIONS FOR AUTHORS

Bulletin of Integrative Psychiatry, accept for publication the following types of works (articles): reviews, updates, meta analysis, original papers, case report

Fields of research: psychiatry correlated with philosophy, ethics, metaethics, bioethics, esthetics, economy, sports, nutrition, law, forensic medicine, political sciences, communicational sciences, sociology, social assistance, anthropology, cultural anthropology, literature, religion etc.

Manuscript Criteria and Information

Manuscripts and all attached files should be submitted in electronic form and on paper.

The electronic form should be submitted, either on compact disk or by e-mail (see at end). It is preferable that two copies (in English and Romanian) of the manuscript, printed on one side of A4 paper format, single-spaced, with 2 cm margins, be also submitted to the same address. The manuscript should be accompanied by a **cover letter** including the statement on authorship responsibilities form, the statement on ethical considerations and the statement on financial disclosure (For more information please see directions on website).

Authorship

All named authors should meet the criteria for authorship as stated in the "Uniform Requirements for Manuscripts Submitted to Biomedical Journals: Writing and Editing for Biomedical Publication" issued by the International Committee of Medical Journal Editors (www.icmje.org).

Ethical considerations

If the scientific project involves human subjects or experimental animals, authors must state in the manuscript that the protocol has been approved by the Ethics Committee of the institution within which the research work was undertaken. All authors are responsible for adhering to guidelines on good publication practice.

Financial Disclosure

The manuscript should be accompanied by a **cover letter** including the statement on financial disclosure. The statement on conflicts of interest will be published at the end of the paper. Please submit all requested signed documents by regular mail to the Secretariat. Scanned copies sent electronically and fax submissions are not acceptable.

Corrections

Scientific fraud is rare events; however, they have a very serious impact on the integrity of the scientific community. If the Editorial Board uncovers possible evidence of such problems it will reserves the right to take all steps it considers necessary for the elucidation of the situation, including possibility to publish errata, corrigenda, or retractions.

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The papers published in the Journal and protected by copyright. Their full or partial publication in other journal is allowed only with the written approval of the publisher.

Manuscript Preparation

- Romanian authors should send both the *Romanian* and *English* version of the article, including title, abstract and key words. Foreign authors should send the English version of the article.
- Manuscripts must be prepared in conformity to the "Uniform Requirements for Manuscripts Submitted to Biomedical Journals: Writing and Editing for Biomedical Publication" issued by the International Committee of Medical Journal Editors (www.icmje.org).
- Articles must be written in Microsoft Word, Style: Normal + Justify, Font: Times New Roman, size 12. All manuscripts must be typed single-spaced. Original source files (not PDF files), are required. In text editing, **do not use** spacing with spacebar, or paragraph mark, use only Enter or Tab key.
- Subheadings of the article should be left-justified, typed with capital letters, Font: Times New Roman, size 12.
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- Use as few formatting commands as possible:

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- Figures must be cited in order in the text using Arabic numerals, (e.g., fig.2). Their width should be max. 13,5 cm. The figures have to satisfy the following conditions:
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 - Abbreviations shall be avoid. If used, will occur preceded by the full term at their first apparition in text. A list of all used abbreviations shall be made at the end of the article,
 - Separate pages: tables, graphics, pictures and schemes will appear on separate pages.
 - You may use a common compression program: ARJ, RAR or ZIP.

Manuscript organization

Article title: titles should be short, specific, and descriptive, emphasizing the main point of the article. Avoid a 2-part title, if at all possible. Do not make a declarative statement in the title. Title length, including punctuation and spaces, ideally should be under 100 characters and must not exceed 150 characters.

Manuscript Size

- Original paper - 8 pages/3500 words;
- Review and update - 8 pages/3500 words;
- Case report - 4 pages/1700 words;
- Clinical notes - 3 pages/1300 words;
- Letters to editor, information scientific reunions - one page/450 words.

Author(s). First name, middle initials and surname of the authors, without any scientific, didactic or military degrees; (e.g., Mircea A Popescu, Aura Vasilescu, **not Popescu M.A., Vasilescu A.**).

Footnote that specifies the authors' scientific titles, professional title, name and address of their workplaces (institution and department) for each author; contact details of the corresponding author (full address, telephone number, fax number, e-mail address) and the address of the institution and department where the study has been carried out. Contact details will be published unless otherwise requested by the author.

Abstracts in English and Romanian, should have max. 300 words. For original articles is advisable to include five paragraphs, labeled Background, Objective(s), Method(s), Result(s), and Conclusion(s).

Keywords maximum of 6 keywords (minimum of 3). Keywords should not repeat the title of the manuscript.

Original papers organized in:

- **Introduction** (no more than 25% of the text), material and methods, results, comments or discussions and acknowledgements.
- **Material and methods** have to be described in enough detail to permit reproduction by other teams. The same product names should be used throughout the text (with the brand name in parenthesis at the first use).

- **Results** should be presented concisely. Tables and figures should not duplicate text.
- **Discussions** should set the results in context and set forth the major conclusions of the authors.
- Information from the Introduction or Results should not be repeated unless necessary for clarity. The discussion should also include a comparison among the obtained results and other studies from the literature, with explanations or hypothesis on the observed differences, comments on the importance of the study and the actual status of the investigated subject, unsolved problems, questions to be answered in the future.
- **Acknowledgements** section must disclose any substantive conflicts of interest in addition to the customary recognition of non-authors who have been helpful to the work described.

References. References should be numbered consecutively **in the order in which they are first mentioned in the text**. Identify references in text, tables, and legends by Arabic numerals in parentheses. The reference list will include only the references cited in the text (identified by Arabic numerals in parentheses, **not in square brackets and not bold**). All authors should be listed when four or less; when five or more, list only the first three and add “et al” (Popescu I, Popescu I, Vasile V. et al). The name of the Journals cited in the References should be abbreviated according to ISI Journal Title Abbreviations.

It is absolutely imperative that references to be entered in the text !!

Examples:

- **Reference to a journal publication:**

Amura SG.: Neurotransmitter transporter: recent progress. Ann Rev Neurosci 1993; 16; 73-93.

Tonis PJ, von Sandick JW, Nieweg OE, et al.: The hidden sentinel node, in breast cancer. Eur J Nucl Med 2002; 29: 305-311

- **Reference to a book:**

Ashcroft FM.: Ion channels and disease, San Diego, London: Academic Press, 2000, pp. 26-52.

- **Reference to a chapter in an edited book:**

Pandiom MR, Fischer DA. Immunoradiometric assays. In: Scabes CG, editor.

Handbook of Endocrine Research Techniques. New York, London: Academic Press, 1993, 26-52

The punctuation and the general aspect of the text format must comply with the rules mentioned above. This is a mandatory and eliminatory condition.

ACKNOWLEDGMENTS AND DISCLOSURE

Authors: an “author” is generally considered to be someone who has made substantive intellectual contributions to a published study, and biomedical authorship continues to have important academic, social, and financial implications (1). *An author must take responsibility for at least one component of the work, should be able to identify who is responsible for each other component, and should ideally be confident in their co-authors’ ability and integrity.*

We strongly encourage developing and implementing a contributor ship policy, as well as a policy on identifying who is responsible for the integrity of the work as a whole.

Disclosure: The authors must declare if they have or not a potential conflicts of interest to disclose.

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All manuscripts intended for publication will be subject to peer-review by a committee of experts which assesses the scientific and statistical correctness of articles submitted. The committee receives the manuscripts without knowing the authors' name and proposes possible changes, which will be transmitted to the authors by the medium of Editorial Board. The authors have the obligation

to oversee the text in English language with the help of a professional translator.

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Mandatory fill and send "Cover letter for submission of manuscript" and "Declaration of Interests and disclosure form", which you can download from the website of Bulletin of Integrative Psychiatry (www.buletindepsihiatrie.ro)

Address to send the manuscripts is:

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